# **ITS Resource Center Home**

## **Videoconferencing Guide**

### **Contact Information**

Educational Technology Support 315-859-4877 course-support@hamilton.edu

#### **Solutions**

**NOTE:** Please click the name of the solution to select it. Also, please hover over links in the table for more information.

Scenarios	Google Talk	Skype	OoVoo	ITS Mobile Videoconferencing Cart	Webex Meeting Center
Person-to-Person Communication					
Guest Speaker					
Multi-person Conversations		(!)			
High-Quality, High-Risk Conversations					
Share Computer Screen		<u>(!)</u>	(!)	(!)	
Maximum Number of Participants	• 2 audio or video	• 25 Audio • 2 Video/ <u>25</u> <u>Video</u>	12 Audio/Video		100

### **Available Resources**

- If you wish to videoconference via a larger display or projector, the <u>Hamilton Resource</u> <u>Calendar</u> can help you find an appropriate room on campus for your conversation. Rooms equipped with LCD screens are especially suitable.
  - Audiovisual Services (avs@hamilton.edu, x4120) can offer advice on locations.
- If your computer does not have a webcam or microphone, ITS maintains a small pool of high-quality external webcams with integrated microphones that may be checked out by **Staff and Faculty** for videoconferences. Please contact the ITS Help Desk (helpdesk@hamilton.edu, x4181) for reservation information.
  - Should you wish to purchase your own webcam/microphone unit, ITS recommends you

purchase the Logitech HD Pro Webcam C920.

- If you intend to use your own laptop for the videoconference, please note that you may need an adaptor to connect it to the screens or projectors in various rooms on campus. If needed, and based on availability, Audiovisual Services (avs@hamilton.edu, x4120) can provide Staff and Faculty with an adaptor to connect your computer.
- Please also have a look at our "Create a High-Quality Videoconference Guide" to make your call the highest possible quality.

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