Music Library Policies

Contact Information
Music Library

Purpose
This document describes the policies that apply to the Music Library, located in the McEwen Building.

Scope
This document applies to all users of the Music Library.

Policy Revision History
Last revised, December 2014.

Music Library Resources
Search for books, scores, audio recordings and other items located in the music library

Music Research Guide
Find links to music databases, streaming audio collections, and more

Policies

Circulation Policy
Sound recordings, compact discs, and the archival LP collections are non-circulating collections. Any member of the Hamilton Community and outside borrowers may use the materials in the Music Library. Listening facilities are available. When taking the materials to the listening equipment, a Hamilton College ID must be left at the Circulation Desk until the item is returned. Non-Hamilton community people may leave driver's licenses or other forms of identification. Scores, which were moved to Music Library in 2001, do circulate.

Reserves
Sound recordings, scores, and other materials may be placed on reserve for any Hamilton course at
the request of the faculty member. Music Library reserves are listed in ALEX. In some cases, a reserve file is maintained at the Circulation Desk. For more information concerning the Music Library, contact Beth Brotherton at 859-4349.

Purchasing Materials for the Collection

Purchase requests should include composer/title or collection title/performer, the publisher and the music publisher number (complete with prefixes and suffixes). A copy of the source of the information should be provided whenever possible. Requests for music recordings, regardless of format, should be sent to Beth Brotherton, 859-4349.

Additional Information

Playback Equipment

A variety of equipment is available on which patrons may listen to recordings within the library.

Computers

There one networked computer in the Music Library for patron use. ALEX, databases and other resources may be accessed from them. Local black and white printing is available from either computer.

Food and Drink

Food and drink are not allowed in the Music Library.

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Last Updated: July 6, 2015