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# Hamilton

## **Multimedia Intern - Hamilton College**

**Department:** ITS, Instructional Technology Support Services Team

**Dates:** 2009-2010 Academic Year

**Hours:** 17-20 hrs/wk (Afternoons & Evenings, Sun-Fri)

**Pay:** \$8.25-10/hr

### **Position Summary**

Assist the members of Instructional Technology Support Services in providing support for academic multimedia projects. Work with professional staff members to meet instructional needs and to support the use of technology in research for faculty and academic departments. Projects may contain digital video, audio, graphics, animation, and/or web programming components. Supervise the Lab Consultant student staff.

### **Job Requirements**

Good communication skills. Thorough knowledge of, and experience with, hardware, software, and technologies associated with capturing, authoring, delivering and archiving multimedia content in a Macintosh environment. Managerial experience a plus.

### **Specific Skills/Abilities**

Strong service orientation and collaborative skills. Ability to convey technical concepts or procedures to non-technical staff and users. Knowledge or and experience with the following specific technologies: Macintosh OS X, QuickTime media architecture, a variety of related multimedia applications (iMovie, iDVD, QuickTime, Adobe PhotoShop, Dreamweaver, and GarageBand). Familiarity with or a desire to learn: Final Cut Pro, DVD Studio Pro, Illustrator, Flash, Soundtrack Pro and Motion.

Experience with Microsoft Windows, Microsoft Office (2007-2008), Windows media and Real Media desired. Experience with large format printing, scanning and PDF workflow a plus.