

# The 2009 Guide to Summer Housing

The Office of Residential Life has a limited amount of housing to offer students who are full time employees of the College during the summer months. Students may occupy summer housing as long as they are working a minimum of 35 hours per week. Should their work commitment end, they must vacate summer housing immediately. Housing is only available to students who live outside a 25 mile radius from the campus unless special circumstances apply.

No new housing is available after July 20<sup>th</sup>. (Housing is provided for full-time employees, not for early arrivals for fall semester.) ONLY STUDENTS WHO WILL BE IN RESIDENCE (IN ON-CAMPUS RESIDENTIAL FACILITIES) AT HAMILTON COLLEGE IN THE FALL ARE ALLOWED TO STAY IN SUMMER HOUSING AFTER August 3<sup>rd</sup>.

## Location

Summer housing will be located in Keehn, Bundy East and Bundy West Residence Halls.

## Dates of Occupancy

The dates to move into summer housing will be between May 18<sup>th</sup> and May 27<sup>th</sup>, unless rooms become available sooner, but should be no later than May 27<sup>th</sup>. Hamilton students living on campus for the Fall 2009 semester, may transition into their fall academic housing assignments. This transition will take place between, July 27<sup>th</sup> and August 7<sup>th</sup>. ALL STUDENTS NOT RESIDING ON CAMPUS IN THE FALL MUST MOVE OUT BY August 3<sup>rd</sup>. There will be no NEW summer residents after July 20<sup>th</sup>.

## Summer Transition Guidelines

As noted in the Dates of Occupancy section, only students who will be in summer housing up through the end of the summer and have been assigned housing on campus for the Fall 2009 semester will be permitted to transition directly into their fall rooms and remain on campus beyond August 3<sup>rd</sup>. In addition, the resident must be present during the Summer Transition period, which will be from July 27<sup>th</sup> to August 7<sup>th</sup>, in order to move one's belongings out of their summer room and into their fall room. *Please note that due to the construction taking place in Major, Minor and McIntosh this summer, students transitioning into these building may be delayed slightly. We anticipate that their transition will begin on August 7<sup>th</sup> at the latest. Additionally, work that will be conducted on fire suppression systems in Milbank and Babbitt may have a similar impact on students transitioning into these buildings for the fall 2009 semester.* Since Summer Programs, construction, and other maintenance issues are taking place in the residence halls over the summer, they become available at different times for Summer Transition. ANY STUDENT THAT WILL BE AWAY FOR VACATION OR ANY OTHER REASON DURING THE SUMMER TRANSITION PERIOD WILL **NOT** BE ALLOWED TO TRANSITION INTO THEIR FALL ROOMS AND MUST MOVE THEIR BELONGINGS ENTIRELY OUT OF SUMMER HOUSING PRIOR TO THEIR DEPARTURE. Contact the Office of Residential Life during the summer to get a better sense of when buildings should be available in order to narrow down the timeline of potential Summer Transition moves.

## Provisions of Summer Housing

All summer residents are required to follow the policies and procedures of the student handbook. The following are additional provisions established specifically for summer residents:

1. Summer housing is only available to Hamilton College students employed full-time (35 hours or more a week) by the college.
2. Rent will be at a rate of \$42.00 per person, per full week of occupancy in a single room. Occupancy means either you or your belongings are in the room. A limited number of doubles are available, but can only be chosen by two people (the room must be filled) and rent will be \$28 per week, per person. Rent collect starts the week of May 25<sup>th</sup>. The final week in which rent will be charged is August 10-16<sup>th</sup>.
  - a. *Rent Payment options are currently being discussed. More information about rent payments will be sent out in the near future.*
3. Only students who live outside a 25 mile radius of campus will qualify for on campus housing unless special circumstances apply.
4. In the event of absence from the room, rent must still be paid. No storage of belongings is available. Any articles found in a room, hallway, or lounge areas after a student has moved out or after the date of occupancy has passed, will become the property of the College and will be disposed of. ONLY RESIDENTS OF THE ROOM SHOULD HAVE FURNITURE IN THE ROOM. STORING BELONGINGS FOR INDIVIDUALS NOT IN SUMMER HOUSING IS NOT RECOMMEND AND ANY BELONGINGS LEFT AFTER THE MOVE OUT DATE WILL BE DISPOSED OF.
5. No person other than the student(s) assigned to the room shall occupy the room.
6. The room will be maintained in good condition; the Office of Residential Life should be notified in the event of mechanical or other maintenance problems.
7. Maintenance and Operations or Safety and Security work may necessitate access to summer residences. The Office of Residential Life reserves the right to offer such access without prior notification in order to accomplish ongoing maintenance or safety work. However, we will attempt to contact residents to inform them of what needs to take place if at all possible.

8. The residence hall will be locked, and residents will be given access through their Hill Card. In the interest of personal safety and property protection, all summer residents agree not to loan access cards to anyone and agree not to prop open any outside doors to the building at any time.
9. As the building will be locked, only summer residents and their accompanying guests will have access to the inside of the building. Therefore, the summer residents will be responsible for any damage that occurs and for missing items in the building during the period of occupancy. Damage and extra cleaning fees will be prorated to all residents.
10. As members of a residential academic community, we all share the responsibility for creating and maintaining an atmosphere that is conducive to learning and to personal growth. Perhaps of greatest importance is an attitude of tolerance and respect for individuals. Hamilton will not accept behavior that abuses or shows contempt for the persons, opinions, life styles, or property of others.
11. **Pets are not permitted.** Anyone found to have a pet (other than fish) will be in violation of the student conduct code and subject to eviction, as well as possible judicial consequences. Furthermore, they will be responsible for all costs resulting from the cleaning and fumigating of the premises.
12. No new housing is available after July 20<sup>th</sup>. (Housing is provided for full-time summer employees, not for early arrivals for fall semester.) Only students who will be in residence (in on-campus residential facilities) at Hamilton College in the fall are allowed to stay in summer residence locations after August 3<sup>rd</sup>.
13. All Summer Residents will be held accountable for excessive noise or other disturbance. Any behavior not in accordance with the rules and regulations set forth in the Hamilton Student Handbook may result in eviction from campus housing.
14. All Summer Residents must vacate their assigned room and return their keys to the Office of Residential Life on the date agreed upon by Residential Life. Failure to return keys by this time will result in a charge of \$25.00 for each unreturned key.
15. No storage of any kind is permitted in public areas. Any personal property left in public areas will be removed by the College.

The College reserves the right to terminate the lease at any time without cause.

### **How to Apply for Summer Housing**

The summer housing lottery will take place on Wednesday, May 6<sup>th</sup>. Only students going directly into summer housing during the week of May 18<sup>th</sup> (meaning they begin work on campus immediately following Commencement) will be allowed to participate. Furthermore, to be allowed to go through the lottery, a student must register for summer housing by completing the Summer Housing Application form. This form is available through the Residential Life website and needs to be submitted in the Office of Residential Life by 4pm on Friday, May 1<sup>st</sup>.

If you cannot attend the lottery, you may send a proxy in your place to select a room. You can designate a proxy by filling out a proxy form at the Office of Residential Life. This form can also be found on the Residential Life web page. If necessary the form can be emailed to [reslife@hamilton.edu](mailto:reslife@hamilton.edu). More specifics of the lottery will be emailed to you after the close of registration on May 1<sup>st</sup>.

Those students beginning jobs after May 27<sup>th</sup> will be assigned available housing and will not participate in the room lottery. Those students must contact Residential Life no later than one week before arriving on campus. At that time, housing will be assigned based on availability.

Any questions regarding summer housing can be directed to [Pat Marino, Assistant Director of Residential Life, via email at pmarino@hamilton.edu](mailto:Pmarino@hamilton.edu).