

January 11, 2012

Staff Assembly Council

Present: Jay Bonham, Regina Johnson, Lisa Magnarelli, Linda Michels, Tony Poccia, Maureen Scoones and Jaime Thiesen

Absent: Amy James and Anne Riffle

- I. Lisa and Maureen met with Karen Leach and Steve Stemkoski.
 - A. Good meeting during which President Stewart approved eight summer lunches for 2013.
 - B. Good feedback for the Around the Hill and feedback about cancellation of wine tour.
 - C. There was also a discussion about the continued existence of the staff advisory council and possibly moving the group into a sub-committee of the Staff Assembly Council. Remind the current group that the Council is a forum for hourly employees to use. Sick leave bank is moving well, but concern about new employees not getting the information on the bank. HR should be discussing this with the new employee. Staff Advisory had discussed a buddy system where this kind of information would be repeated. Commentary on the Handbook from HR was raised and wondering where HR stands on completion of this project. Maureen noted that they should discuss the handbook at their next meeting with Karen and Steve.
 - D. EEPD program with Jim Helmer has been approved for a two (2) hour window of time but employees must clear the time out of the office with supervisor. Brought about the discussion of better communication regarding "release time" for events such as the Wellness on January 4th. The Council will work with Karen on language for such events to make it clear that employees are released to go to the event, but they are not released from their duties.
- II. Dates for Staff Assembly meetings for spring will be: February 26th -- Jenn Piren will discuss recycling, Steve Bellona will present on the College's carbon footprint and there will possibly be a demo on the new timesheet. April 3rd – President Stewart will discuss the board meeting and Karen Leach will discuss the budget.
- III. Committee Reports
 - A. Wellness – AWESOME job on the 4th. 150 people were involved in lectures during the afternoon. Physical plant was very appreciative that Dave Thompson took the time to go up to the shop to speak with employees about the event.
 - B. Communications – next meeting later this month
 - C. EEPD – no news at this point
 - D. Nominations – need to work on nominating member(s) to EEPD.

Meeting adjourned at 9:45 am. Next meeting is Friday, January 25, 2013 at 9:00am

RPJ