Staff Assembly Council

October 12, 2012

Present: Regina Johnson, Lisa Magnarelli, Linda Michels, Tony Poccia, Maureen Scoones and Jaime Thiesen

Absent: Jay Bonham, Amy James and Anne Riffle

Agenda for October 24th Staff Assembly meeting

- Brian Hansen will be unable to join us due to a prior commitment
- Meredith Harper Bonham will do her presentation on the First Year Experience Program (FYE) and Allen Harrison will follow her to discuss the Multicultural Peer Mentoring Program (MP2). Regina will check with Allen regarding his power point needs.
- Jen Piren will discuss recycling program.
- Order will be new employees to be introduced, Anne Riffle to contact HR for names/departments; Karen Leach, Meredith and Allen; Committee Reports.
- Coat drive. Tony will get containers from Plant. Where will they be donated?
- Announce next Assembly meeting.

Agenda for December 19th meeting

- Brian Hansen will do presentation on accident prevention (slip/trip/fall)
- Meredith Harper Bonham will do presentation for HERT and our emergency preparedness
- Dave Smallen to do presentation on the new ITS Information Security Initiative
- The Council discussed moving the time for the meeting back to the morning due to the real possibility that we would lose the entire custodial staff as they leave at 2:30. Tony will talk to Mike Strong. We can also do a "show of hands" at the October 24th meeting.

Committee reports

- **Communications** reports that the initial *Around the Hill* (ATH) went well. Physical Plant copies were a hit. Feedback from a staff member about lack of diversity in the photos in the banner. The staff member offered and sent photos to C&D and they will be added by Esena Jackson. Archival issues…Regina will contact Kathy Collett in Archives. We will also have to archive the fall issue to make room for winter iss -- Regina and Maureen will discuss how to do this. Discussion about upcoming events and adding a link to stories. I.e. Holly Foster should be doing a story on Ham and Legs 5K.
- **Wellness** will have a recap meeting on the Ham and Legs 5k next week (good initial feedback from the event). They report planning a similar event for Winter Break
- **EEPD** has announced Wine Tour. They will need a minimum of 40 people to make it work. The committee has asked why we will not pay a stipend to leader of speaking workshops. Karen Leach has said no because if it is an activity during college time, the employee is already being paid. Also, we are all volunteering our time. New employee orientation has been tabled until

spring as HR has completed Datatel transition. HR is on board and this item is still on their list. The committee meets again on October 23rd.

Meeting adjourned at 9:54am. Next meeting is October 26, 2012, in the Sadove Meeting room.

RPJ