

April 15, 2011

Meeting called to order at 9:10am

Present

Diane Brady, Linda Michels, Lisa Magnarelli, Tony Poccia, Maureen Scoones, and Regina Johnson

Absent

Anne Riffle, Jay Bonham and Amy James

- I. Email from Dave Smallen to Lisa and Maureen for feedback
 - A. Forwarded an email to Lisa and Maureen slated to go out on Monday to employees re email policy which has been recently changed. When an employee leaves, email stops the day they leave. Faculty will still get a 3 month extension. Students will also get the 3-months. Retirees could also keep their email. Maureen will let Dave know that changes need to be better clarified.
 - B. Maureen says that Mr. Smallen will bring ideas to this group on a regular basis Believes we need to find ways to more broadly bring more community members into the fold.

- II. Lisa and Maureen's meeting with SAC
 - A. Diane reports that SAC is willing to work with SA. SAC dealing with more policy issues. I.e. Sick leave bank issues. SAC would like to be a subcommittee of the SA, they do not see themselves dissolving anytime soon. One member gave 3 reasons why SAC had to continue; one was preserving the namesake and suggested an administrative group like SAC. However, the word staff is being transitioned to represent all employees. A shared identity will help to reconcile the division.
 - B. Lisa suggested SAC as an Ad hoc committee? If we are going to break down the barriers, we need to try to help make things "feel" more equal. We (administrators) need to hold peers accountable. Lisa talking about education, professional development for administrators and faculty.
 - C. As we move forward, how do we get EVERYONE to take a step forward? How do we find new ways to motivate people?
 - D. Lisa and Maureen will meet with Pat Reynolds and Margaret Gentry to start the discussion about professional development that includes faculty. If the DOF works on the scheduling of these items ie this is where you need to be, then they can field the questions. Accountability.

- III. Faculty changes C&C day activities and spring calendar.
 - A. We can draft a letter to the faculty. We can also invite faculty senate to a meeting to discuss why and why they made the decision without consult from anyone else. We should discuss Ombuds issue, MLK day and C&C. Concern that people will not stay (hourly staff and M&O) for activities after 4:30pm.
 - B. Should we review faculty minutes and review with people and bring questions and comments to the group via email discussion. Should we send the staff an email about faculty minutes and changes to calendar and ask for feedback?
 - C. We need to address hard issues like how as a college are we open for business on days like Labor Day, down the line? Inequities that need to be addressed about the College policy towards choosing to work versus having to work.

- IV. We should put SAC minutes and Employee Spotlight onto our page.

April 29, 2011 at 9:00am is next mtg