

September 2, 2011

Staff Assembly Council Meeting

Present

Lisa Magnarelli, Maureen Scoones, Amy James, Tony Poccia, Jay Bonham, Linda Michels, Regina Johnson

Absent

Diane Brady and Anne Riffle

Meeting began at 9:05am

August 4th minutes accepted.

Old Business

- I. Status of Bylaws
 - A. Maureen reports that the bylaws were shared with SAC.
 - B. Council agrees that when we announce the all employee meeting, we'll also put out the bylaws. The announcement will indicate that we have worked on the bylaws for X number of months. We will ask for feedback prior to meeting, go over them at the meeting and ask for a voice vote. Put vote onto agenda.
- II. All Employee meeting on October 11th clear on the President's calendar but needs to be confirmed.

New Business

- I. All Employee meeting
 - A. Lisa will reserve the Barn.
 - B. Maureen will send out a note to the community announcing the meeting, tentative agenda, the availability of the bylaws for review by the staff and soliciting questions from the staff. Announcement should go out week of September 5th.
 - C. 8:30am refreshments and meeting begins at 9am. Amy will call Sue Campanie about food set up from last meeting.
 - D. Agenda Items
 1. President Stewart for updates on the Bicentennial Celebration and the Board of Trustees meeting.
 2. Steve Bellona has requested to be on our agenda.
 3. Reach out to senior officers for announcement of new department members and ask if they have any further announcements. (Regina to reach out once date for October meeting is firm)
 4. Remind community about winter break closure
 5. Steve Stemkoski to give report from the Health Insurance Committee.
 6. Vote for bylaws
- II. Nominations for campus planning committee
 - A. There were four qualified candidates nominated or self-nominated. By majority vote, the council chose to submit Glynis Asu to President Stewart as a candidate.
 - B. A discussion started since Maureen had questions on the makeup of the planning committee. The Faculty handbook states that a member of C&D should be appointed. Since we had two nominees from C&D, Maureen recommended them to President Stewart as candidates for the open position. President Stewart responded that in the past the planning committee has allowed the division leader to propose a name for her to consider. A choice has been made and the individual has accepted the position. Maureen posed the thought that we should "ask for more clarification about the appointments ahead of time" in the future.
- III. Discussion of nomination process for campus wide committees. The council agrees that we should consider a request to Joan that the Faculty handbook be revised to include the Staff Assembly Council as a recognized body for committee nominations. Will put this on the agenda for the council's meeting with Lori Dennison on September 16, 2011.

Meeting adjourned at 10:00am.

Next meeting, September 16, 2011. Lori Dennison, Karen Leach and Steve Stemkoski will be on our agenda.