



Hamilton College Library News

December 2010



Library Hours, Last Week of Classes and Exam Week

24 Hour Period begins Sunday, December 5 at 10:00 am and ends Friday, December 17 at 8:00 pm

Please Note: the library will be open Saturday, December 18 from 10:00 am - 2:00 pm and closed on Sunday, December 19.

Winter Recess hours begin Monday, December 20, 2010.

Have Coffee, Soda, and Cookies on Us!

Sunday-Thursday, December 5-9 and
Sunday-Thursday, December 12-16
9-11pm

Burke Library Staff Lounge
(Follow signs in the basement)



First Fridays Tech Help

Need help with Skype? Wireless not working for you? Just can't figure something out on your laptop?

Don't Lose Your Work!

It happens every semester. A student is working on his thesis, saves the file to the desktop, and leaves for a quick break outside. While he's gone, the library PC logs off. When the student logs back in, he discovers the thesis is no longer on the desktop.

Please remember to log in to your **HAMILTON-S** account and save all work to your network share or to an external device. Do not save your work to the desktop! Library computers automatically log you out after 30 minutes of inactivity to protect your

on your laptop!

Stop by the Information Commons desk on Friday, December 3 from 2:30-4:30pm. Staff from the Help Desk, Instructional Technology, and the Library will be on hand to help you with your technology problems. Bring your laptop!

out after 20 minutes of inactivity to protect your privacy. If you open a document from my.hamilton in a browser window, it is especially important to save it to your network share. Help us help you by saving your work. If you are unsure how to log into your SSS account, please contact the ITS Help-Desk at 859-4181.

Books are Due!

All library and interlibrary loan materials are due on Saturday, December 18th. You may renew library materials from your account on ALEX by clicking 'login' and then 'Account' on the right side of the screen. Students may not request nor renew interlibrary loan materials over the break.

Reminder about Library Services and Policies

As we move into our 24 Hour Period , we'd like to remind you about library services and policies:

- [Reference librarians](#) are available to assist you with your research.
- The first floor Information Commons space is meant for consultation and collaborative work. The third floor of the library is quiet study areas.
- Please turn your cell phones off and be considerate of others.
- Please report significant noise disruptions to the library staff.
- Please use covered cups for drinks and limit food to dry snacks (e.g., crackers, pretzels, candy, cookies, etc.).
- Help us keep the library clean by throwing away snack wrappers and recycling used paper and containers.
- If you have fliers or posters to post, please use the bulletin board in the main entrance of the library instead of posting them on tables, doors, bathroom stalls, etc.

Questions or comments? Email us at askref@hamilton.edu or call 315-859-4735.



Find us on Facebook!

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