**Instructor Application for Student Research Projects in Regular Courses**

**Course instructors:** Please complete this form, add the consent form to the end of the document, and email it to iboard@hamilton.edu. Please also print a copy, sign and date it, and mail it to the current IRB chair (the name and department of the current IRB chair can be found at the IRB website, http://www.hamilton.edu/institutional-review-board).

Instructor: Course:

Date:

Project Title:

1. Project Description (purpose, research design, and general overview of study – see A1 in regular IRB proposal form):
2. Research Procedures (list who the participants are, how they will be selected, and what they will be doing – see A2, B1-B5 in the regular IRB proposal form):
3. Materials (describe all formal or informal instruments that will be administered):
4. Informed Consent/Confidentiality/Anonymity (e.g., describe the steps the researcher will use to follow informed consent, minimize risk, and guarantee anonymity and confidentiality):
5. Add consent form to the end of this document. \*\*Be sure the consent form states that research is for a class project.\*\*
6. Certifications (initial each of the following statements to indicate compliance):
	1. Course research projects will involve only voluntary participants. \_\_\_\_\_
	2. Course research projects will involve only "minimal risk". \_\_\_\_\_
	3. It is not my or my students’ intent to publish the results of this project. \_\_\_\_\_
	4. Students will obtain informed consent from all participants. \_\_\_\_\_

Instructor's Signature:

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please add a copy of your consent form to the end of this document.

*If your course* *research projects will entail more than minimal risk, you must submit a full proposal to the IRB.*