



Application Transmittal Form

PROJECT INFORMATION

Principal Investigator: _____

Department: _____ Phone: _____ Email: _____

Project Title: _____

Sponsor: _____

RFA or RFP#: _____ Date Due to Sponsor: _____ Postmark Arrive

TYPE OF APPLICATION

- New
- Renewal
- Supplement
- Continuation

TYPE OF ACTIVITY

- Grant
- Contract
- Subcontract/Subaward

PURPOSE OF APPLICATION

- Research
- Education/Training
- Public Service
- Program Development

BUDGETED SUBCONTRACTORS Yes No Name _____

FUNDING

Project Period From _____ To _____
Direct _____ Indirect _____ Total \$ _____ -

Indirect Cost Rate 63% of Base \$ _____

SAFETY REVIEW

- Human Subjects Involved? Yes No
- Animal Research? Yes No
- Biohazard Hazard? Yes No
- Radiation Hazard? Yes No

In Kind Support:

Salary/Leave Issues:

Space / Sustainability Issues:

CERTIFICATIONS

- 1 The Principal Investigator(s) agree to accept responsibility for the conduct of the project and to provide required progress reports if a grant/contract is awarded. The Principal Investigator(s) also agree that the scientific portion of the application, to the best of their knowledge, is original and contains no false, fictitious, or fraudulent statements of data.
- 2 We certify that this application has requirements for space and resources that can be met by our institution, and that arrangements have been made to meet these needs.
- 3 We certify that the equipment requested on this application are not reasonably available to the Principal Investigator(s)
- 4 We certify that we have no relationship with the sponsor or other entity that would constitute a real or potential Conflict of Interest.
- 5 To the best of our ability and based on current information, we certify that the content herein, including the time distribution of research effort, is complete and accurate. The proposed budget reflects this certification.
- 6 We certify that the use, if any, of any human subjects has been approved by Hamimlton College or is pending review by the Insitutional Review Board (IRB).

If the funding source of this proposal is Federal, I/we certify that:

- i) I/we are not delinquent on any Federal debt
- ii) I/we are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
- iii) I/we will promptly disclose any invention made under a federally-funded grant or contract, and will cooperate in the filing of all papers necessary for patent applications to establish the government's right in such inventions.
- iv) No funds have been paid or will be paid, by or on behalf of me/us, to any person for influencing or attempting to influence any officer or employee or any agency, a Member of Congress, any officer or employee of Congress in connection with the awarding this project.

APPROVALS:

Typed Name	Signature	Date
Principal Investigator		
Faculty Investigator		
Faculty Investigator		
Department Chair		

If personnel or resources from other departments are required, the following approvals are required

Faculty Investigator		
Department Chair		

I have reviewd this proposal and the financial details and certifications are correct and acceptable

Director, Office of Sponsored Programs Jeffrey Ritchie		
---	--	--

Institutional Approval

Associate Dean		
----------------	--	--