INSTRUCTIONS FOR RUNNING SOPHOS-SWEEP  
(Windows 95/98/ME/2000/XP)

When you receive an InterCheck virus alert you should follow these steps to run Sophos-SWEEP.

1. In the lower right hand corner (next to your clock) there should be a red lightening bolt, double click on it. The *Sophos InterCheck Monitor* window should open, right mouse click anywhere in the window and select *Sophos Anti-Virus SWEEP* from the pull down menu that appears.

2. Make sure that your hard drive has a green light next to it. (normally this is the C:\ drive) If the light is not green, click on the circle next to the drive and the green light should light up.

3. Make sure your settings are correct by clicking on the *Tools* button, which has a hammer and wrench on it. Click on the *Action* tab, and make sure that all 4 boxes have a check in them and that there is a dot next to *Delete*. Once these are set click *OK*.

4. Click here to begin SWEEP.

*NOTE*  
This is only a warning. The virus will remain on your computer until you run SWEEP (and/or a special fix program) to remove it.

This is the virus warning intercheck gives you when it detects a virus. Please contact the Help Desk or Help @ Night.
4. Click on **GO** to begin Sophos SWEEP.
5. If there is a virus detected on your computer, a window like the following will appear with the name of the virus detected. It will also ask if you wish to remove the file, click **Yes** to remove the virus.

![Click Yes.]

6. The window above will continue to pop up if there are other instances of the virus on your computer or if there are different viruses detected. Click **Yes** for each pop-up until SWEEP has finished.
7. Once SWEEP has finished, the following window will open. Click **OK** to continue.

![This window contains the time SWEEP was finished, the number of files it checked, the number of viruses detected, and the number of errors it found. Click **OK** to continue.]

8. After clicking **OK**, you can exit Sophos SWEEP. Upon closing, another window will open.

![Click Yes.]

9. After clicking **YES** you are done and may continue to use your computer as you normally would.

**Reminder**

Please contact the ITS Help Desk at x4181 or Help @ Night at x4159 to report the virus or viruses that were detected on your computer. You can also contact us by E-mail at *endvirus@hamilton.edu*.

If you would like more information on viruses you may go to our website and click on the Sophos link under the heading **Virus Alert** or visit any of the following links to look up your virus and any special disinfecting procedures it may require.

- Hamilton: [http://onthehill.hamilton.edu/college/its/support/sophos.html](http://onthehill.hamilton.edu/college/its/support/sophos.html)
- Sophos: [http://www.sophos.com/virusinfo/analyses](http://www.sophos.com/virusinfo/analyses)
- Norton: [http://www.symantic/avcenter/vinfodb.html](http://www.symantic/avcenter/vinfodb.html)