

## Appendix C

### Motion from the Academic Council Regarding a 2007-08 Strategic Planning Process

#### Motion

Moved, that the Faculty approve the following strategic planning process for 2007-08:

#### I. Structure

##### A. Seven-member Executive Committee meets as necessary

*Charge:* allocates funding; approves and implements priorities; sets mission and goals

1. President (Committee Chair)
2. Dean of Faculty
3. Chair, Trustee Planning Committee
4. Vice President, Administration and Finance
5. Student Assembly representative
6. Faculty member (elected by the faculty using electronic approval voting; designated liaison to the Academic Council)
7. Faculty member (elected by the faculty using electronic approval voting; designated liaison to the Planning Committee)

##### B. Eight-member Steering Committee (the subcommittee chairs), appointed by Academic Council, meets monthly or whenever called by a subcommittee chair; President or Dean of Faculty presides

*Charge:* oversees process; holds periodic public meetings to keep the community apprised of subcommittee progress and to solicit suggestions, advice, and concerns

1. Chair, subcommittee on academic program (designated liaison to the Committee on Academic Policy)
2. Chair, subcommittee on residential life and co-curricular programs (designated liaison to the Committee on Student Activities)
3. Chair, subcommittee on athletics (designated liaison to the Committee on Athletics)
4. Chair, subcommittee on student recruitment and retention (designated liaison to the Committee on Admission and Financial Aid)
5. Chair, subcommittee on faculty and staff recruitment and development (designated liaison to the Committee on Appointments)
6. Chair, subcommittee on ethics and academic freedom (designated liaison to the Committee on Appointments)
7. Chair, subcommittee on shared governance and administration (designated liaison to the Academic Council)
8. Chair, subcommittee on resources, facilities, and environment (designated liaison to the Faculty Committee on Budget and Finance)

##### C. Subcommittee membership appointed by Academic Council

1. Tenured faculty member (Committee Chair)
2. Tenured or tenure-track faculty member
3. Student
4. Trustee
5. One or two administrative or staff members
6. Possible additional member

## II. Timetable

### A. Academic Year 2007-08

1. August: Academic Council deliberates on proposed structure and timetable; puts the strategic planning process on the September agenda
2. September-October faculty meetings: Faculty votes on planning process and authorizes Academic Council to appoint subcommittee members and conduct faculty elections to the Executive Committee
3. September Board meeting: planning process review
4. October-November: Subcommittees formed, chairs elected; Steering Committee meets, formulates specific charges for each subcommittee, begins holding public meetings
5. April: Interim reports of all subcommittees circulated among all subcommittees
6. May: Interim reports of all subcommittees (which may have undergone revision), alterations to the planning structure, and other changes to the process as determined by the Steering Committee are tendered to the Executive Committee

### B. Academic Year 2008-09

1. October: Subcommittee reports due to Steering Committee
2. December: Steering Committee report due to Executive Committee
3. January: Executive Committee publishes a strategic plan

## **Rationale**

The process of strategic planning ought to engage the entire College community and result in a meaningful plan for the next five years. The process should be wide-ranging in the thinking it encourages about Hamilton College. The process should be inclusive: it ought to afford faculty, students, administrators, staff members, and trustees an opportunity to reflect on the College's core values, goals, and aspirations. It should be a flexible process, open to revision and alteration. To facilitate the process, the Academic Council will advise the Dean and participate in implementing a strategic planning process by conducting elections for faculty representation on the Executive Committee and appointing members of subcommittees. To the extent possible, chairs of subcommittees will be chosen from current or recent past members of the standing committees to which they will serve as liaisons. The process as outlined above is designed to contribute logically and systematically to our Middle States re-accreditation process. More detailed information on those linkages will be made available as the process gets underway.

Amendment: Moved, further, that the faculty invite students, administrators, and staff to participate in the strategic planning process outlined below, with representatives chosen in manners deemed appropriate by the Student Assembly, the Senior Officer, and the Staff Advisory Committee, respectively.”