

ORIENTATION TRIP LEADER

Common Application

10 - 23 August 2017

New Leader Application

Welcome to the orientation trip leader application process. If you have any questions about the procedure and have read all the information thoroughly, please ask Casey Tobin, John Dorer, Maggie Horne, Nora Silva, Ysabel Coss, Amy James (x4016), Tessa Chefalo (x4846), or Andrew Jillings (x4272) or email us at nso@hamilton.edu. Best of luck to everyone!

Please complete and return the attached application and schedule sheet to the Glen House, COOP (3rd floor of the Chapel) or Res Life. **The deadline for applications is 4 pm, Monday January 30th.** Allow two business days if using campus mail.

Please keep this sheet for future reference.

What happens next?

The selection process is a three-stage affair. First, you will be assigned a group interview according to your schedule sheet, and these will be held the weeks of January 30th and February 6th, in the afternoon and evening. There will be five or six of you and for an hour you will be asked to work together on several ropes course style initiatives (indoors). If you move on to the next stage you will be asked to show up at a set time to do more activities. Then if you make it through that round, you will come for an individual interview, which will last about 30 minutes. You don't need to dress fancy for any interview. Successful candidates will be notified before Spring Break.

Time commitments. If you can't make all these dates, please don't apply.

15 to 19 May. Senior week training

10 to 20 August. Training, trip time and orientation!

Basic staff expectations.

- Adherence to the 'substance-free' policy for the duration of the program, regardless of place, time or proximity to others.
- Attendance at all training sessions, unless prior approval is obtained.
- This is a year-round position. Your behavior is reflected upon the program at all times.
- Leaders must be certified in at least Standard First Aid and Adult CPR by August 10th. Courses will be offered but ultimately you are responsible for getting certified.
- Participation in behavior that violates our safety policies or that potentially jeopardizes any individual's personal safety will result in dismissal from the program, or other consequences at the discretion of the Directors.
- Continued facilitation of activities during on-campus orientation (August 21-23). There is flexibility on these dates, but those who are not going abroad in the fall are expected to participate in some orientation programming.

Good luck to everyone, have fun and learn from the experience. Give us a call or email if you have any questions!

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Name _____ Phone _____
Campus Address (Room) _____ Mailbox # _____
Email _____ T-shirt Size _____
Hillcard Number: _____ Year: FR SO JR SR

What, if any, was your original orientation trip? _____

Are you certified* to drive a college van (12-passenger, also known as a jitney)? Yes No

Are you willing to become certified* to drive a college van for August 2017? Yes No Maybe

**Certification to drive a 12-passenger college van involves a 1.5 hour training class, a check of your license/driving record, and a brief driving practice/test in one of the college vans.*

List Adirondack Adventure (AA), Outreach Adventure (OA) or Exploration Adventure (XA)* based on your level of excitement for leading in that program. If you do not want to lead in a program, do not list it.

First Choice _____

Second Choice _____

Third Choice _____

*If you wish, you may specify an interest in specific XA trips, e.g. yoga, photography, beekeeping, environmental sustainability, etc., or propose a new trip idea.

Is there a particular trip you would like to lead and if so why?

Tell us about trips you've been on, sites you've worked, stuff you've done yourself or with other programs etc. (include whether you were a student or leader, length and location of activity, level of difficulty etc.).

Of these, which was the best? Describe what it meant to you. What part did you play in this experience?

Why do you want to be an orientation trip leader and what strengths can you bring to a trip?

What skill, talent, game, or other activity would you use to dazzle a group of new students?

Is there anything else you would like us to know about you?

Sometimes being in the same group interview as a close friend can hinder your ability to shine. To help us help you, please list below people applying who you like too much.

What does leadership mean to you? Please list five qualities of a good leader (e.g. moral character, independence, intellect, etc.)

1. _____ 2. _____ 3. _____
4. _____ 5. _____

Imagine you're giving a tour of a grocery store. What three aisles do you stop at, and why? Creativity and silliness are encouraged.

Please return to the Glen House, COOP (third floor of the Chapel), or Res Life by 4 pm Monday January 30th. Please email nso@hamilton.edu with any questions/comments etc.

Group Interview Schedule Sheet

Name _____ Campus Mailbox _____ Email _____
Phone _____

Please cross through the times you are **NOT** available

	Monday	Tuesday	Wednesday	Thursday	Friday
10-11					
11-noon					
Noon-1					
1-2					
2-3					
3-4					
4-5					
5-6					
6-7					
7-8					
8-9					
9-10					
10-11					
11-midnight					