Credit/No Credit Form

Name (print): _________________________________________________________________________

Last    First    Middle

I.D. Number: ________________________   Class Year: ______________  TERM: Fall OR Spring 20____

Course: ______________________________________________________________________________

Dept.  Course #  Section #  Course Title  Instructor

I elect to carry the course listed above on a credit/no credit basis, and certify by my signature below that
I am aware of the rules governing this option (additional information regarding this option is in the
College Catalogue):

1) I can declare or remove this option up to the deadline listed in the current calendar (to remove
credit/no credit send an email to pcronin@hamilton.edu and include dept, course #, title & instructor).

2) My instructors can ask the Registrar about which students in their classes are taking a course on the
credit/no credit option.

3) I may not use courses that are taken credit/no credit to fulfill the Writing Intensive or Quantitative
and Symbolic Reasoning graduation requirements.

4) I have consulted with my advisor about whether or not this course may be used as part of my
concentration or minor requirements.

5) If I earn a C- or better, the recorded grade for this course will be “CR” and it will not be included in the
computation of my average. The course will be counted in my total units.

6) If I earn a D+, D, D-, then the transcript will show “NC.” The grade will not enter into the computation
of my average. No credit is earned for an “NC.”

7) If I earn a failing grade, then the transcript will show an F, and the grade will enter into the
computation of my average.

Student Signature: _________________________________________________ Date: ______________

Advisor Name: ___________________________________________ Advisor Signature: ______________________

To be completed by Department Chair/Program Director in area of course identified above:

_____Course CAN count toward concentration/minor

_____Course CANNOT count toward concentration/minor

_____Course can count toward concentration/minor ONLY in the following circumstance:_____________

____________________________________________________________________________________

_________________________________________  __________________________________________
Department Chair/Program Director Name               Department Chair/Program Director Signature

OFFICE OF THE REGISTRAR
HAMILTON COLLEGE

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