

First-Year Experience (FYE) Leader responsibilities, 2015-16

- Create and implement programming and outreach initiatives, and fulfill the roles of peer advisor, role model, programmer, facilitator, and resource for first-year students.
- Facilitate the growth of the First-Year Experience by identifying new opportunities for programming and support, and helping to manage the FYE Competition, points system, and eligible events tracking.
- Collaborate with fellow FYE Leaders, Coordinator of Orientation and First-Year Programs, as well as the Resident Advisor staff.
- Reside in a single in Dunham residence hall on a first-year floor for the entire academic year (or the fall semester only with advance permission). Two FYE Leaders will receive a full room credit for the entire year, and two will receive a one-half room credit for the fall semester only. FYE Leaders also may “pull” a friend into another Dunham single on the same floor.
- Attend mandatory training in May and August, and participate in New Student Orientation.
- Participate in on-going staff development sessions held throughout the academic year as needed.
- Report to and meet regularly with Tessa Chefalo, Coordinator of Orientation and First-Year Programs, including weekly team meetings and reports, bi-weekly meetings in person, and one formal evaluation meeting per semester.
- Support the Office of Residential Life by following their policies and adhering to regulations.
- Facilitate social and educational programs for the assigned group of 15-25 students.
- Participate in and complete other FYE tasks as necessary.

How to apply:

- Send resume and letter of interest to Coordinator of Orientation and First-Year Programs Tessa Chefalo (tchefalo@hamilton.edu) by **Wednesday, February 11th at 4pm**
- Individual interviews will take place the week of February 16th