

**Hamilton College
General Petition
For the Committee on Academic Standing**

Name _____ Student ID# _____

Class Year _____ Mail Box# _____

I request permission from the Committee on Academic Standing to:
(Indicate term if not for current term.)

- Add a course after the deadline.
Course name, number, and section: _____
- Drop a course after the deadline.
Course name, number, and section: _____
- Be granted an exception to a Study Abroad regulation: (please circle one): 82 GPA requirement, language requirement, program not on Preferred Programs List, etc. (must provide written approval from advisor and program director)

- Other _____

Instructions:

1. **Please attach your formal letter of petition to this form and include any relevant forms (add/drop form, credit/no credit form, etc.).**
2. **If your request is due to medical or personal circumstances, you must attach appropriate documentation. All information provided will be kept confidential.**
3. **If appropriate, you should ask your advisor, instructor, etc. to send a letter of support to the Dean of Students Office. All petitions require advisor signature below.**

Student Signature _____ Date _____

Advisor Signature _____ Date _____

To be completed by the Chair of the Committee on Academic Standing:

_____ Approved _____ Denied _____ Deferred

Conditions:

Associate Dean Signature _____ Date _____

