

Hamilton College Snow Removal Plan

Snow Removal Responsibilities and Staffing:

Facilities Management at Hamilton College has the responsibility of snow removal on campus. Snow removal priorities are noted below.

All dangerous conditions should be reported to Facilities at 315-859-4500
After hours or weekends contact Campus Safety at 315-859-4141

Snow Removal Priorities:

1. Fire lanes, the main sidewalks and the ADA routes.
2. Faculty/Staff parking areas associated sidewalks to the central sidewalks along with the hillside sidewalks from downhill residence halls.
3. Residential sidewalks and residential parking lots with associated sidewalks.
4. Entryways and steps are first priority for custodians.

Note: Several sidewalks and stairs will not be plowed or shoveled during the winter.

Snow removal at Hamilton College will be based on the time of day and the faculty, staff and student density on or expected on campus.

Snow/Emergency conditions are relayed to the Manager of Grounds or their designate and appropriate personnel are assigned to handle the emergency.

Closing of the College

During severe snow storms, Facilities Management will make every attempt to keep college roads and fire lanes passable for emergency vehicles and personnel. During severe snow storms, the College may elect to delay opening of the college to a pre-determined time; release faculty staff early or close the college. Those decisions will be communicated by various means to the community. **All Facilities Management personnel are considered “essential personnel” and will report/remain at work to support the college unless otherwise directed.**

If the college does close or delay opening please respect that decision and avoid coming to campus until the predetermined opening time. This will ensure the grounds crew will be able to plow parking lots as efficiently and effectively as possible without working around parked cars or those stuck in the snow.

Impassable Parking Lots

Sometimes staff and student parking lots need to be emptied of all vehicles so the grounds crew can remove accumulated snow and improve safety. Notice will be given 24 hours in advance of such operations. Students will be asked to move to a designated parking lot for a specific period of time. At that time, grounds will remove snow, move snowbanks and salt the parking lot. **Student vehicles NOT moved after notice is given will be towed at the owner’s expense.**