Hamilton College
Petition for Study Abroad
For the Committee on Academic Standing

Name_________________________________________ Student #______________________________
Class Year ___________________ Mail Box# __________________

I request permission from the Committee on Academic Standing to be granted an exception to a Study Abroad regulation. My petition concerns the following regulations:

_____ GPA Requirement  _____ Program Not on Preferred List
_____ Disciplinary Points  _____ Missing 2 or More Graduation Eligibility Requirements
_____ Language Requirement  _____ Other __________________________

Indicate the Term(s) in which you intend to study abroad (e.g., Spring 2018): ___________________

Specify the program(s) abroad for which this petition applies including the following:

Name of Program Provider (e.g., CIEE, Arcadia) __________________________
Name of Program (Global Health and Inequality in Ghana) __________________________
Dates of Program _____________________________________________________________
University & Country of Study ____________________________________________________

Instructions:
1. Please attach your formal letter of petition to this form.
2. Attach the Transfer Credit Petition form with appropriate signatures and attach copies of course syllabi.
3. If your request is due to medical or personal circumstances, you must attach appropriate documentation. All information provided will be kept confidential.
4. Ask your advisor, instructor, or other campus references to provide letters of reference that support your petition.

All original documents pertaining to your petition must be submitted to the Office of Off-Campus Study. This includes your letters of support (which may be sent via e-mail to cnorth@hamilton.edu). Off-Campus Study will review your petition, assemble all submitted documents, and provide a cover memorandum indicating recommended action.

Student Signature __________________________________________ Date ________________________
Advisor Signature __________________________________________ Date ________________________

To be completed by the Chair of the Committee on Academic Standing:

_____ Approved  _____ Denied  _____ Deferred

Conditions:
____________________________________________________________________________________
____________________________________________________________________________________

Associate Dean Signature __________________________________________ Date ____________________