ACKNOWLEDGEMENT OF RESPONSIBILITIES FOR MAINTAINING F-1 STATUS WHILE ON POST-COMPLETION OF STUDIES OPT

There are several important rules with which you must comply while on post-completion OPT in order to maintain your F-1 status. Please read them carefully and sign the Acknowledgement below that you understand these responsibilities.

1) You may work only within the dates for which your EAD authorizes you. You must have the EAD card IN HAND to begin working.
2) ALL employment must be related to your degree program.
3) During post-completion OPT, your F-1 status is dependent on employment. You may not accrue more than 90 days of unemployment during the dates specified on the EAD.
4) SEVP strongly recommends that you “maintain evidence—for each job—of the position held, proof of duration of that position, the job title, contact information for [your] supervisor or manager, and a description of the work.”
5) Beginning a new course of study or transferring U.S. schools automatically terminates OPT employment.
6) You MUST NOTIFY THIS OFFICE OF:
   - Name and address of employer
   - Change of name and/or address of employer
   - Any interruptions of employment
7) You also MUST REPORT TO OUR OFFICE WITHIN 10 DAYS of making the change:
   - Change of name (provide proof of your updated passport noting the change)
   - Change of address

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ACKNOWLEDGEMENT

I have read and understand the requirements of the Department of Homeland Security for maintaining my F-1 student status while I am on post-completion OPT.

______________________________________________
Name (please print)

______________________________________________  ______________
Signature                                      Today’s date