Curricular Discussion Listserve (FACCURR) Guidelines
(revised 4 November 2010)

FACCURR facilitates our conversation about the curriculum at the college. CAP established it a
decade ago during the curricular review that led to the open curriculum, and it has been a useful
channel of communication among faculty in the intervals between face-to-face gatherings such as the
regular or open faculty meetings. Occasionally, the topic of a posting on FACCURR has moved away
from its original purpose of facilitating thoughtful discussion about our curriculum. FACCURR is for
discussion of curricular issues only.

We ask that all users focus their FACCURR posting on their constructive observations and sugges-
tions about curriculum-related matters. To this end CAP encourages use of FACCURR for discussion
of curricular initiatives, curricular coordination, course scheduling, response to campus events as they
relate to the curriculum, and similar curricular topics. FACCURR is not for the promotion of particular
courses or events.

If these guidelines are not followed then CAP will remind the user of these guidelines. Repeated
violation will result in the removal of e-mailing privileges to this listserve.

Other reminders:
• You can send an email to the listserve using FACCURR@LISTSERV.hamilton.edu.
• If you know of anyone who would like to be added to the list, please ask them to email the CAP
  chair.
• An email “reply” to someone else’s post will go to the whole list, not just the one to whom you
  are replying.
• Like a radio broadcast, a posting does not require a response from any other user.
• You can receive a single daily compilation of FACCURR messages, rather than getting them
  individually, by switching to Digest mode.
• To modify your FACCURR subscription (to switch to Digest mode, to suspend it temporarily,
  or to unsubscribe) visit http://listserv.hamilton.edu/scripts/wa.exe?SUBED1=FACCURR.
• To leave the list, click below or send a blank email to:
  FACCURR-signoff-request@LISTSERV.HAMILTON.EDU.