Parent/Guardian My Hamilton (for prospective students)

To grant your parent/guardian access to My Hamilton
1. Log in at: http://my.hamilton.edu
2. In the top section of the page, click the link for “Grant my parent/guardian access to my financial aid pages.”
3. Click the Add Parent/Guardian link.
4. Enter the e-mail address that your parent or guardian will use with My Hamilton and click Submit.
   a. If your parent/guardian already has an account, the system will automatically grant them access.
   b. If your parent/guardian does not have an account, the system will notify them by e-mail and provide them with a link to register for an account.
      i. When the account is created, you (the student) will receive an e-mail notifying you that access has been granted. Be sure to click the link in the e-mail to assign access permissions.

For Parents/Guardians: To view your student's information
Log into My Hamilton at: https://my.hamilton.edu
• Parents/Guardians with My Hamilton guest accounts: You will see a link to your student(s) along with a link to request access to student information resources.
• Parents/Guardians who are employees or Alumni: Once logged into My Hamilton, click on the 'View my students' link located on the left side of the gray bar at the top of the Hamilton web site.

NOTE: Parents/Guardians of prospective students cannot request access to student accounts themselves. The process must be initiated by the student using the steps outlined above.